

Minutes of 7-17-23 Board Meeting Sun City West Woodworking Club

Call to order: 9:56am at Men's Club Meeting Room

Board members in attendance: Max Thompson, Art Lincoln, Ron Kolacek, Ken Kirkland, Jim Casey, Tim Fidler, Bob Simmons & Gary Rippentrop (absent Tim Ogle). Visitors: Charlie Lagergren, Gary Roberts, Jeff Heffington.

Officer Reports:

- President (Max Thompson):
 - When members sign up to monitor (floor or crib), then badge-in, club software counts it as a "free day" in our credit system ... ALWAYS BADGE-IN.
 - WC Bylaws were updated in Rec Center requested format, but with no content changes to existing club bylaws (simply added paragraph headers, for up-front index). Motion was: "Move that the club bylaws be signed and submitted to SCW Recreation Center per their request, with no content changes. Updates were solely to existing paragraph headings, and included a new index". Board passed motion unanimously (8-0, with 1 absent).
 - **Existing Policy Reminder** - If an past member has not belonged to our club for over 2 years, person must re-take orientation class prior to re-joining the club. This policy may be updated in future bylaws, and is intended to update returning members on new policies, processes, bylaws, and equipment.
- Special Projects - club work pending:
 - Woodroom - closet for cleaning supplies / tools
 - Main Entry Door – outside holder with magnets for "Shop Hours"
 - Tool Crib Counter - new Plexiglas
- Rec Ctr Maint - replaced Badge-In Door latch 7-11-23, hinges need adjusting
- Websites (Internal, External, Google) updating for accuracy
- Ask Me Buttons - 10 bought & being given to helpful experienced people to help direct less-experienced members in shop equipment use, procedures, policies, & people (arm bands didn't stay on properly). Total cost about \$50.

- WC Brochures to PORA - existing printed ones are in office, & PowerPoint soft-copy is on office PC & cloud for easy future access.
- Club software files & cloud storage is in progress. Final plan TBD soon.
- Vice President (Art Lincoln):
 - New Lockers for class instructors - completed & look great! Thanks to Art Lincoln for design, coordination & finishing. Thanks to John Manak, John Kershaw, & Dennis Koontz for the quality labor. Also thanks to Mark Hallbeck for the labels showing class type, and locker key-holder names. This also frees up about 15 wall lockers for rent by more members - contact Mark Hallbeck or see sign-up sheet in the shop. Budget was \$2,500 – cost was under this.
- Secretary (Tim Ogle): unable to attend.
- Treasurer (Ron Kolacek):
 - Treasurer report given & attached to minutes. Club is in sound financial health.

Committee Reports:

- Social (chair is Jerry Scheibly):
 - Hot Dog Social on 7-13-23: 80+ people attended - fun for all.
 - Next event is Thursday 8-24-23 - Ice Cream Social in shop - noon to 1:30 PM and member visitors welcome.
- Equipment (chair is Gary Rippentrop):

Committee meeting 7-13-23 recommended purchase of the following items and were approved by our club board, but are pending final details on specific part #s, prices & quantity.

 - Jim Casey email 7-10-23 - 4 more lathe power switches to match the Galco ones tested and working well.
 - Gary Rippentrop email 7-10-23 - 1 router motor now to replace failed motor. New one is a JessEm “Pow-R-Tek SR 3-1/4 HP motor”, and fits our existing Incra router lifts, has dual bearings, lower air-intake, & external speed control

for easy use. Price is about \$550. If we like performance, another may be purchased later.

- Gary Rippentrop email 7-13-23 - 2 table inserts for new Jet band saw if they are under \$25 each - if more, Kim Streed suggests we can make our own.
- Gary Rippentrop – will order 24 quick-adjusting nuts for picture-frame brackets in tool crib – cost is about \$4 each (about \$110 total)
- Gary Roberts email 7-11-23 – equipment recommended & board approved a budgetary figure of \$3,000 for CNC enhancements. Main intent is to add touch-screens to 2 existing PCs, move existing PCs under CNCs, get rid of 2 shop carts to avoid future tipping over, clear out working space, add 1 web camera and wireless equipment for remote interface with library CNC software, PCs & video, etc.
Some of needed equipment was pre-purchased and is in our shop office, Gary will inventory all, and present a final detailed list (part #s, final costs, vendors) for approval and purchase soon.

- Lathe (chair is Jim Casey):

- Buyer Gary Rippentrop will order a new Grizley 4-jaw lathe chuck at \$110 & a 1” adapter at \$25 per Jim Casey’s 7-10-23 pricing email. Will go into tool crib.
- Buyer Gary Rippentrop will order 1 rolling rack for about \$70, as a portable safety screen between one-way lathe & milling machine.

- Maintenance (chair is Art Lincoln):

- No important maintenance issues recently.

- Safety (chair is Ken Kirkland):

- Ken is planning to update several safety issues in the club, with new floor markings (based on many recent machine moves), and other safety notices planned. For this we will soon announce a club-closure day (most likely early August), and ask for volunteers to help with tasks Ken will specify soon. When plans are final, an email will be sent to all members asking for volunteers to sign up, so stay tuned – nothing to do now.

- Ken, Bob Simmons & Charlie Lagergren discussed recent committee meetings, research & documented recommendations about using & storing a wide variety of chemicals in our club (ie: finishes, solvents, paints, epoxy, etc), many of which are hazardous for touch, breathing, etc.
- Ken & Bob have done excellent safety research on the topic of hazardous chemicals, and may have more recommendations soon after discussions with a new local Fire Marshal.
- Ken, Bob & Art went through the 2 yellow lockers (maintenance room & assembly room) to remove the most hazardous materials, and properly label anything still in the cabinets per industry MSDS (material safety data sheets).
- **New Policy** - Board does not want any chemicals stored in any member's lockers ... please store these at your own homes starting now, or see Ken / Bob for proper vetting, labeling, and possible storage for communal use in our yellow lockers. If you don't want to share your finishes, take them home!!!
- **Existing Policy Reminder** - Board wants long-standing policies followed - which is: no application of finishes is to be done inside the shop with 2 exceptions:
 - on lathes if positive-air-draw vent-hoods are used
 - after 4 PM by trainer Charlie Lagergren as part of his "finishes class"
- **Policy Pending Further Research** – use of epoxies in the club.
- **Renewed Research with Rec Center** - for possible construction of a fully vented, air-conditioned, and new space outside (think size of our library) but attached to our club for "finishing use & storage" of approved chemicals. This was considered about 5-6 years ago without approval from board & Rec Ctr. President & safety team will research again (ie: feasibility for power, cost & approval), but is expected to take a long time to resolve even if approved.

Old Business:

- Dust ducting for routers – Art Lincoln will work with members to properly install proper ducts - cost should be under \$100

- Wood Clamps - team agreed to buy some new highly-rated but less-expensive clamps from Harbor Freight to replace some of our old Bessy clamps - may be stored in tool crib in future. Report on cost, size & quantity to follow.
- Drinking fountain replacement will be revisited by the board after we get final information on cost, filtering, etc. Placement would be where existing fountain is, and be installed by the Rec Center team per the trend of many clubs in SCW. If this project proceeds, we plan to stop buying water bottles. This will reduce long-term cost, eliminate the labor for some poor member to routinely buy & transport heavy cases of water, eliminate the number of partially full bottles left everywhere in the shop, and reduce our plastic waste.

New Business:

- None - due to no time at this board meeting.

Adjourn – board adjourned at 12:01pm