

Board Minutes

Sun City West Woodworking Club

6/19/2023

Meeting called to order: 10:00am by
Art Lincoln

Board Members Present:

Art Lincoln	Gary Rippentrop Sr	Bob Simmons
Ron Kolacek	Kenneth Kirkland	Brad Fitter
Tim Ogle		

Club Members Present:

Gary Roberts Dennis Koontz John Manak Terry Barnard Jeff

Heffington Officer Reports:

President:

- 1) Summer In-Shop Socials - Jerry Scheibly is coordinating. We'll do a temporary shop shut-down during both events so the blowers are off, and people can hear better as they socialize.
- 2) Instructor Lockers - Art & John Manak have started the work.
- 3) Saturday Cleaning Crew Change - Effective tomorrow AM, Mike Fisher will take over as team lead for cleaning crew. Craig Sanborn is moving to FL in Aug, but wants time to "vacation" from all the time he put in over the past - a big thanks to him for his leadership and work!
- 4) Woodshop Doors:
 - A) Tool Crib thumb-latch on bottom of Dutch-door - needs adjusting - Rec Ctr is aware.
 - B) Badge-in Door - a new strong latch has been ordered, will get installed soon, and re-connect the buzz-in button in the tool crib at the same time.
 - C) Assembly Room door (near bathroom), new closer & hinges were installed.
- 5) HVAC System - system works as designed, no troubles found.
- 6) Woodshop Dust Bin - Skirt below dust shaker in outside sawdust room still hasn't been replaced have someone clear out bag, and move sawdust to ends of bin - that will clear problems if clogged.

- 7) SawStops - we got 3 new ones from WoodWorker Source - using our credit from them. After a long discussion with SawStop in OR, I sent out the memo. Let's hope this makes an impact and slows our need to replace these so often! - 8) Band Saws:

- A) The new Jet Band Saw is still having mechanical problems with the set-screw & bearings and side adjusters getting loose. It seems it may be our most unreliable one now.
- B) I know there was a plan to sell one or two of our older models (green ones near mini-lathes), we need more research & recommendations from the Equipment Committee.
- 9) Fee Payments for band saws & table saws - I would like to see board members assisting with collecting the fee.

Vice President:

- John working on lockers, maintenance

Secretaries Report:

- May Board Meeting Minutes were posted on bulletin board.
- Motion to approve the May Board Meeting Minutes by Bob Simmons, Seconded by Ron Kolacek. Motion carried, 7 for 0 against.

Treasurers Report:

- See attachment 1

Committee Reports:

Safety (Ken Kirkland):

- See attachment 2
- Food safety, 2 hour rule, concerned about events where food has been left out longer and potential for members to experience issues.

Motion by Ron Kolacek, seconded by Ken for maintenance to maintain the fire safe locker for hazardous materials they deem necessary and no other hazardous materials to be stored in that locker. Motion carried, 6 for 1 against. Equipment (Gary

Rippentrop Sr): - Motion by Brad Fitter, seconded by Ken to purchase crown stapler up to \$200. Discussion followed. Motion carried 7 for 0 against.

Clean up committee:

- Request from clean up committee for items.
- Discussion, going to go through barrels of vacuum equipment in shop before approving further purchases

Lathe (Jim Casey):

- No Report Maintenance (Art Lincoln):
- Talked about the saw stop email that went out to the club membership. Currently meeting every other Thursday. Social:
- Thursday, July 13th, hot dog social, noon to 1:30pm club will be closed for this event.
- Thursday, August 24th, Ice cream social, noon to 1:30pm, club will be closed for this event
- October picnic will be catered
- December holiday party will be talked about in the future.

Old Business:

Special Projects

- Everything is in place to active a 5-person team now. We are holding 4 requests from our community, and have turned away 3 others. The team will be led by Dennis Koontz, assisted by 4 others - Bryan Potts, Arnold Amaya, John Manak, & John Kershaw.
- Brought in \$1,290

Dust Collection for Routers

- Tackling after lockers

Drinking fountain replacement

- Discussion about possible service vs. purchasing. No action taken

New Business:

Exemption review, tabled to next board meeting Wood clamps

- Are in bad shape, the large clamps are in good shape.
- Researched Bremen clamps from Harbor Freight, they are \$20 each.
- 24" clamps by Bremen are \$20
- 16" clamps we need 9 not available at Harbor Freight
- 31" clamps we need 12 - Tabled to next board meeting

Router collets,

- 1/4" vs 1/2" discussion, no action taken

Announcements:

- Next board meeting is 7/17/23

Motion to adjourn by: Bob Simmons, seconded by: Ron Kolacek at 11:35am Meeting adjourned

Submitted by Tim Ogle, Club Secretary

Sun City West Woodworking Club

Safety Committee

In accordance with SCWWC approved BYLAWS, the Safety Committee will analyze, recommend, publish and inform members of club safety policies and procedures. This document describes the use of the Hazardous Material Information System (HMIS) ratings to inform members of the Health Hazard and Flammability of solvents, stains, finishes, resins and waxes commonly found in a working woodshop.

All solvents, stains, finishes, resins, and waxes used in the WoodShop will be evaluated using HMIS ratings and those ratings documented on a label affixed to the container. Finishes and resins used on lathe work will be evaluated by the Lathe Committee.

WoodClub members are encouraged to use these ratings when determining which materials will be used in their work. In some cases, the Safety Committee will exclude materials from use and storage in WoodClub facilities.

Health Hazard ratings:

- 0: No significant risk to health
- 1: Irritation or minor reversible injury possible
- 2: Temporary or minor injury may occur
- 2*: Prolonged exposure may result in permanent injury
- 3: Major injury is likely unless prompt action is taken
- 4: Life-threatening, major or permanent damage may result from a single overexposure

Flammability Hazard ratings:

- 0: Materials that will not burn
- 1: Materials that must be preheated before ignition will occur
- 2: Materials which must be moderately heated before ignition will occur
- 3: Materials capable of ignition under normal temperature conditions
- 4: Flammable gases and very volatile flammable liquids

All solvents, stains, finishes, resins and waxes present in the WoodShop shall have an HMIS rating label affixed. Members who bring such materials into WoodClub facilities are responsible to contact a member of the Safety Committee to have a rating label affixed. The rating label will also identify recommended PPE when the material is being used.

All materials with Red Flammability ratings of 3 or 4 must be stored, when not in use, in a Fire Proof storage container. With the exception of Propane/MAPP gas cylinders; materials with Flammability rating of 4 must be used outside the WoodClub.

WoodClub members are encouraged to limit the use of materials with Blue Health ratings of 3; and to assure adequate ventilation is available during use. Materials with Blue Health ratings of 4 are not allowed to be present in WoodClub facilities.

Sample HMIS rating Label:

Chemical Name _____
SDS# _____ Date _____

HEALTH HAZARD (Possible Injury)	<input type="checkbox"/>
FLAMMABILITY (Susceptibility to Burning)	<input type="checkbox"/>
REACTIVITY (Susceptibility to Release Energy)	<input type="checkbox"/>

PERSONAL PROTECTION
(Check all protective equipment that apply)

<input type="checkbox"/> Safety Glasses	<input type="checkbox"/> Apron
<input type="checkbox"/> Face Shield	<input type="checkbox"/> Full Suit
<input type="checkbox"/> Splash Goggles	<input type="checkbox"/> Boots
<input type="checkbox"/> Vapor Respirator	<input type="checkbox"/> Dust Respirator
<input type="checkbox"/> Gloves	<input type="checkbox"/> Other: _____

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SAFETY COMMITTEE MINUTES FOR JUNE 16, 2023

Attending: Kirkland, Jahn, LaPointe, Simmons and Streed

Missing: Fidler and Koontz

Ken shared samples of floor tape and signage he received from Creative Safety Supply. He also brought up the sign making materials offered by Creative Safety. More research into the sign making to acquire a more definite cost figure. One of the sample stripes, a 4" bright yellow will be placed on a black mat in the lathe area to test visibility, longevity, etc.

Existing Safety/Accident Reports: Kim brought up the thought of reviewing the existing safety/accident reports to isolate those machines which have a penchant for harming careless old woodworkers. Once these bad-boy machines are identified, they will receive the most attention in regard to signage, teachable moments, etc.

Purchasing Black/Yellow Tape: We wandered into the area of purchasing black/yellow tape to redefine the existing marking in the machine room. Some 3" rolls of tape will be purchased for the remarking process. Yellow paint should be available locally. It is believed that the shop will be closed for several days this summer for repair work by RH Johnson which should also provide the committee a quiet time to re-tape personal "do-not-disturb the operator" zones at the machines as old markings will be removed and floor areas cleaned for reapplication.

Various Poisons/Harmful Vapor Items: The next major discussion point concerned the various poisons/harmful vapors items hiding in our paint locker. Bob has spent considerable time and effort in this area. He will be relabeling and marking all the items in the paint locker with the Health-Flammability-Physical Hazard-Personal Protection Ratings of 0 to 4. Some of the hazardous materials are used by Maintenance and should be held in safe quarters in the Maintenance Room. Those items with a 3 or 4 rating should not be available to the general membership due to the general attitude that if it's in the paint locker, it must be approved for general use.

Airborne Irritants: The club membership must be aware that some members have allergies/sensitivities to odors, dust, fumes and other airborne irritants. Consequently rules about use of lacquers, polys, paint, shellac and more in the assemble room should be enforced. Signage will be provided for this.

Eyewash Station: It was pointed out that certain things like eyewash station should be tested on a monthly basis. The committee will be making a list of those items that need to be checked and providing it for future committees. Other areas include regular checking of fire extinguishers, electrical panels, hazardous materials waste containers and on and on.

The meeting essentially ended and several members wandered into the machinery room to check existing floor markings, wall signage and mats. Equipment has been moved and floor markings did not move with them. This will necessitate erasing some markings as well as re-furbishing others while redefining operator safety zones.

About Floor Mats: The floor mats were reviewed and the general thought was that all floor mats should have the yellow border like the mat at the sanding area. The banding does make the mat stand out and reduces the possibility of old people with hip and leg issues tripping. It must be recognized that

the club has some older members who, as the day lengthens, tend to drag a toe or even a foot. At that time, many things become a tripping hazard.

Lunch time loomed and those members left dissipated toward their individual lunch munching areas.

If I have left something or somebody out, please let me know.

Note taker: Ken Kirkland